

<b>REPORT TO:</b>		Council	
<b>DATE:</b>		16 July 2026	
<b>PORTFOLIO:</b>		<b>Councillor Munsif Dad BEM JP - Leader of the Council</b>	
<b>REPORT AUTHOR:</b>		Jane Ellis – Executive Director (Legal & Democratic Services)	
<b>TITLE OF REPORT:</b>		Constitution Update	
<b>EXEMPT REPORT (Local Government Act 1972, Schedule 12A)</b>	<b>No</b>	Not applicable	
<b>KEY DECISION:</b>	<b>No</b>	If yes, date of publication:	

### 1. **Purpose of Report**

1.1 To make minor changes to the Council’s constitution.

### 2. **Recommendations**

- 2.1 That Council approve the changes to committee memberships set out in paragraph 3.1 of this report;
- 2.2 That Council delegate power to the Chief Executive to approve changes to committee membership during the course of a municipal year where such changes are requested by a political group leader and involve removing a member of that leader’s political group from a committee and replacing them with another group member;
- 2.3 That Council agrees to change the terms of reference of the Council’s Overview & Scrutiny Committee’s as proposed in paragraph 3.3 to this report.

### 3. **Reasons for Recommendations and Background**

3.1 The Council’s annual general meeting agreed the appointment of councillors to the Council’s various committees. Since then, changes have been requested to a number of appointments agreed by the Council as follows:

Resources Overview & Scrutiny Committee	Councillors Smithson, Heap and Clements to be removed
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	Councillors Khan, Addison and Eaves to be appointed
Communities & Wellbeing Overview & Scrutiny Committee	Cllr McKenna to be vice chair in place of Cllr Yates
Special Overview & Scrutiny Committee	Councillors McKenna and Walsh to be removed Councillors Eaves and Yates to be appointed Councillor Yates to be appointed as chair

3.2 To avoid the need to seek Council's approval to any other in-year changes to committee memberships it is suggested that the Chief Executive be given delegated power to approve these where the change is requested by the relevant political group leader and involves replacing one member of their group on a committee with another member of their group. This enables changes to be given effect quickly, rather than having to wait for approval at the next scheduled meeting of the Council.

3.3 The leader of the Council has asked for a number of minor changes to be made to the terms of reference of the overview and scrutiny committees as follows:

Resources Overview & Scrutiny Committee	local government reorganisation to be added to its terms of reference
Communities & Wellbeing Overview & Scrutiny Committee	Pride in Place fund and the Neighbourhood Board to be added to its terms of reference
Special Overview & Scrutiny Committee	local government reorganisation to be removed from its terms of reference as this sits better within the remit of the Resources O&S Committee the Pride in Place fund to be removed from its terms of reference as this sits better with the Communities and Wellbeing O&S Committee

#### **4. Alternative Options considered and Reasons for Rejection**

4.1 No alternatives are suggested, although Council could decide not to approve some or all of the requested matters.

**5. Consultations**

5.1 None.

**6. Implications**

<b>Financial implications (including any future financial commitments for the Council)</b>	None.
<b>Legal and human rights implications</b>	If approved, the delegation to the Chief Executive would be added to the Council's scheme of delegation to officers, which is part of the Council's constitution.
<b>Assessment of risk</b>	None.
<b>Equality and diversity implications</b> <i>A <a href="#">Customer First Analysis</a> should be completed in relation to policy decisions and should be attached as an appendix to the report.</i>	None.

**7. Local Government (Access to Information) Act 1985:  
List of Background Papers**

7.1 There are none.

**8. Freedom of Information**

8.1 The report does not contain exempt information under the Local Government Act 1972, Schedule 12A and all information can be disclosed under the Freedom of Information Act 2000.